



## **Metropolitan North Georgia Water Planning District *Procedures for Addressing the Governing Board***

The Metropolitan North Georgia Water Planning District welcomes broad-based public participation and stakeholder involvement in the development and review of its regional water resources plans and programs. These procedures outline how the public can address the Governing Board.

1. The Chairman determines the agenda for each meeting. The agenda is sent to Governing Board members at least one week in advance of the meeting date and is posted online at <http://www.northgeorgiawater.org>.
2. Speakers wishing to bring a matter before the Governing Board must first contact the Metro Water District office at least two days prior to the date of the meeting. Correspondence may be made by telephone at 404-463-3344, via email at [comments@northgeorgiawater.org](mailto:comments@northgeorgiawater.org), or by mail at 40 Courtland St. NE, Atlanta, GA 30303.
3. All speakers must sign up to speak as identified above whether they wish to comment on an agenda item or on another topic not listed on the agenda. Speakers wishing to comment on items already on the agenda will be recognized by the Chairman at the appropriate time during the meeting. If a speaker wishes to comment on a matter not already on the agenda, the Chairman will request that the Governing Board consider amending the agenda at the meeting. Amendments to the agenda require a majority vote of the Governing Board members present at the meeting.
4. Ten minutes of each Board meeting will be for the purpose of hearing public comment. These ten minutes will be divided by the number of people wishing to address the Board. No single speaker shall have more than 5 minutes to address the Board. Comments should also be presented in writing, along with any supporting materials. The Chairman reserves the right to limit or extend the speaking time or total number of speakers at any meeting. Please limit the number of people in a group who wish to speak on the same subject.
5. Written comments may be submitted at any time and will be provided to Governing Board members at the next scheduled meeting and to the Technical Coordinating Committee and Basin Advisory Councils as appropriate.
6. Speakers may also address the Technical Coordinating Committee (TCC) during the ten-minute public comment period held at each TCC meeting. The TCC is comprised primarily of local government officials who provide technical guidance for Metro Water District plans and programs in the areas of education, stormwater management, wastewater management and water supply and conservation.