



Metropolitan North Georgia Water Planning District
International Tower | 229 Peachtree St., NE | Suite 100 | Atlanta, GA 30303

EXECUTIVE COMMITTEE AGENDA

December 13, 2023 – 9:00 a.m.

In Person: Harry West Conference Rooms

International Tower Suite 100, 229 Peachtree Street, NE Atlanta, Georgia

Virtual Option: [Click here to join the meeting](#)

Or call in (audio only)

[+1 470-419-6063,, 738259549#](#)

- I. Welcome**
- II. Approve Meeting Minutes**
 - May 12, 2023, Minutes (*Action Item*)
- III. 2024 Finance Committee Membership (*Action Item*)**
- IV. 2023 Year End Budget Revision (*Action Item*)**
- V. 2024 Budget Revision (*Action Item*)**
- VI. BAC New Member Approval (*Action Item*)**
- VII. March Meeting Date Change – March 21**
- VIII. Adjourn**



EXECUTIVE COMMITTEE Minutes May 12, 2023

The Executive Committee of the Metropolitan North Georgia Water Planning District Governing Board met on Friday, May 12, 2023, at 9:00 a.m. at CoveyRise in Camilla, GA.

Members Present

Mr. Glenn Page, Chairman
Dr. Mark Berry, Secretary/Treasurer
Hon. Harry Johnston
Hon. Lisa Cupid
Hon. Carlotta Harrell

Forsyth County Designee: Mr. Barry Lucas
Fulton County Designee: Mr. Nick Ammons
Gwinnett County Designee: Ms. Rebecca Shelton

Members Not Present

Ms. Katie Kirkpatrick, Vice Chair
Hon. Andrew Dickens
Hon. Jeff Turner
Hon. Michael Thurmond
Hon. Richard Higgins

Chairman Glenn Page called the meeting to order.

Approve Meeting Minutes

Chairman Page presented the December 14, 2022, meeting minutes for approval. No revisions were offered. Treasurer Mark Berry made a motion to approve the meeting minutes. The motion was seconded by Hon. Lisa Cupid and passed without opposition.

BAC Membership New Member Approval

Ms. Justine Schwartz presented the list of 94 applicants for Basin Advisory Council (BAC) Membership for consideration. Hon. Harry Johnston made a motion to approve the new BAC members. The motion was seconded by Mr. Nick Ammons and passed without opposition.

2022 Comprehensive Annual Financial Report

Treasurer Berry provided an overview of the 2022 Comprehensive Annual Report and Audit.

2023 Budget Revision

Treasurer Berry provided an overview of the 2023 Budget Revision for consideration. Mr. Ammons made a motion to approve the 2023 Budget Revision. The motion was seconded by Hon. Cupid and passed without opposition.

2024 Budget and Work Program

Treasurer Berry provided an overview of the 2024 Budget and Work Program for consideration. Hon. Cupid made a motion to approve the 2024 Budget and Work Program The motion was seconded by Mr. Ammons and passed without opposition.



Metropolitan North Georgia Water Planning District

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MEMORANDUM

Date: December 13, 2023
To: Executive Committee
From: Chairman Glenn Page
RE: Recommended Finance Committee Members for 2024

I recommend the following Governing Board members to serve on the Finance Committee for 2024:

Board Chair – Glenn Page
Vice Chair – Hon. Nicole Love Hendrickson
Treasurer/Secretary – Dr. Mark Berry (Committee Chair)
Cherokee County – Hon. Harry Johnston
Cobb County – Hon. Lisa Cupid
DeKalb County – Hon. Mike Thurmond
Douglas County – Hon. Phil Miller
Henry County – Hon. Carlotta Harrell
Gerald Pouncey – Citizen Member



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MEMORANDUM

Date: December 13, 2023
To: Executive Committee
From: Dr. Mark Berry, Finance Committee Chair
RE: Proposed 2023 Year End and 2024 Budget Revisions

The 2023 Year End Budget Revision incorporates adjustments for miscellaneous income and projected expenditures for the remainder of the year.

The 2024 Budget Revision reflects the revised estimated Beginning Fund Balance, and revised Salaries/Fringe/Overhead, and Public Education Budget.

The District operates on a fiscal calendar year.

2023 Budget Revision – The District proposes a revision to the 2023 budget to incorporate adjustments for projected revenues and expenditures for the remainder of the year.

Revenues – Miscellaneous Fees were reduced to reflect the anticipated number of submittals to the Post Construction Stormwater Technical Assistance Program through the end of the year.

Expenses – The Chairman’s Allowance has been reduced based on anticipated expenditures for the remainder of the year. The Salaries line item has been reduced to reflect savings in fulltime staff hours due to staff turnover. The Miscellaneous Operating line item has increased to reflect additional expenses related to website development. The Public Awareness/Education line item has been increased by \$10,000 to accommodate the first half of the total amount of a new contract with Georgia Public Broadcasting to develop a Virtual Learning Journey project related to water education. The remaining half of the total amount will be reflected in the 2024 budget.

Following these revisions, the projected 2023 Ending Fund Balance is expected to increase from \$799,104 to \$906,160.

2024 Budget Revision - In response to the 2023 Year End Budget Revision, we have also proposed the attached revision to the 2024 budget to update the estimated Beginning Fund Balance, Salaries, Fringe, Overhead, and Public Education Budget.

Beginning Fund Balance - The estimated Beginning Fund Balance has been modified to reflect the 2023 Projected Ending Fund Balance which increased from \$799,104 to \$906,160.

Revenues – No proposed changes.

Expenses – The 2024 budget revision reflects an increase in staff salaries along with an equivalent decrease in Fringe and Overhead since the board approved the budget on May 12, 2023. The District Salaries increased from \$647,325 to \$712,588 to reflect an overall increase in the number of staff hours and number of personnel working on District activities budgeted in 2024. The additional budget for salary came from a decrease in the ARC overhead/indirect rate during ARC's budgeting process. The increased salary budget does not increase the overall District budget. When combined with a reduction in the Fringe rate (52.0% to 50.0%) and a reduction in the Overhead rate (44.7% to 33.2%) based on estimates from ARC, the sum of Salaries, Fringe, and Overhead, remains unchanged. The Public Education/Awareness line item has been increased by \$10,000 to accommodate the remaining half of the total amount of the 2023 contract with Georgia Public Broadcasting to develop a Virtual Learning Journey project.

Following these revisions, the projected 2024 Ending Fund Balance would increase from \$758,194 to \$855,252.

Note that in June 2011 the Board adopted the following financial policy: the District will establish and strive to maintain a minimum fund balance of \$300,000 for operating contingencies.

The District's Finance Committee held a conference call meeting on October 31, 2023, at 10:00 a.m. to review the proposed budget revisions for 2023 and 2024 and recommends that they be adopted.

2023 Year-End Budget Revision
Metropolitan North Georgia Water Planning District

October 31, 2023 DRAFT

	<u>2023</u> APPROVED June 1, 2022	<u>2023</u> APPROVED May 12, 2023	<u>2023</u> DRAFT October 31, 2023
Per Capita Dues Rate	\$ 0.250	\$ 0.250	\$ 0.250
Beginning Fund Balance (Estimated)	734,702	948,686	948,686
Revenues			
State Funding (Appropriations)	250,000	250,000	250,000
Local Dues (2020 Census at per capita rate)	1,398,593	1,398,593	1,398,593
Interest Income	250	250	250
Misc. Fees	20,000	20,000	9,000
Total Revenues	1,668,843	1,668,843	1,657,843
Expenses by Type			
Chairman's Allowance	3,000	3,000	2,000
District Planning Function			
Salaries	578,073	616,500	560,000
Fringe Benefits	336,439	289,755	263,200
Overhead	396,898	405,096	367,970
Contracts	140,000	171,875	150,000
Septic Study - Wet Weather	40,000	157,199	157,199
Miscellaneous Operating	75,000	75,000	90,000
Public Awareness / Education	100,000	100,000	110,000
Total Expenses	1,669,410	1,818,425	1,700,369
2027 Plan Update Reserve		499,104	606,160
Projected Reserve Fund Balance		300,000	300,000
Projected Ending Fund Balance	734,134	799,104	906,160

NOTES

1. The District received \$250,000 for District Administration for State FY2023.
2. The District will strive to maintain a minimum fund balance of \$300,000 for operating contingencies.
3. Contracts: 2022 Plan Update, septic study, drought management technical assistance, governmental affairs, Post Construction Stormwater Technical Assistance, and other contracts.
4. Misc. Operating: This category includes operating supplies, publications, printing and photocopying, meeting expenses, postage, contractual photocopying, meeting expenses, postage, contractual, operating services such as audit, seminar trainers and other misc.

2024 Budget

October 31, 2023 DRAFT

Metropolitan North Georgia Water Planning District

	<u>2024</u> Adopted May 12, 2023	<u>2024</u> Draft October 31, 2023
Per Capita Dues Rate	\$ 0.250	\$ 0.250
Beginning Fund Balance (Estimated)	799,104	906,160
Revenues		
State Funding (Appropriations)	250,000	250,000
Local Dues (2020 Census at per capita rate)	1,398,593	1,398,593
Interest Income	250	250
Misc. Fees	17,000	17,000
Total Revenues	1,665,843	1,665,843
Expenses by Type		
Chairman's Allowance	3,000	3,000
District Planning Function		
Salaries	647,325	712,588
Fringe Benefits	336,609	356,294
Overhead	439,818	354,869
Contracts	115,000	115,000
Septic Study - Wet Weather	-	-
Miscellaneous Operating	65,000	65,000
Public Awareness / Education	100,000	110,000
Total Expenses	1,706,752	1,716,751
2027 Plan Update Reserve	458,194	555,252
Projected Reserve Fund Balance	300,000	300,000
Projected Ending Fund Balance	758,194	855,252

NOTES

1. The District received \$250,000 for District Administration for State FY2024.
2. The District will strive to maintain a minimum fund balance of \$300,000 for operating
3. Contracts: Drought management technical assistance, governmental affairs and other contracts
4. Misc. Operating: This category includes operating supplies, publications, printing and photocopying, meeting expenses, postage, contractual photocopying, meeting expenses, postage, contractual, operating services such as audit, seminar trainers and other misc.



Metropolitan North Georgia Water Planning District

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MEMORANDUM

DATE: December 13, 2023
TO: Executive Committee
FROM: Metro Water District Staff
RE: Basin Advisory Council New Membership

According to the Basin Advisory Council Operating Procedures, BAC membership selection will occur once per year, though the District staff will accept applications for new members throughout the year.

Attached is a list including new applicants (highlighted in green), renewing membership (highlighted in blue), and existing memberships (no highlights) for Executive Committee review. Membership Category/Interests are indicated as primary (1) and secondary (2). According to the Operating Procedures, the Executive Committee will review and approve new BAC members.

Twelve (12) applications were received between the Executive Committee's May approval of BAC Members and November 29, 2023. Of these twelve (12), seven (7) are new stakeholders and five (5) are renewing BAC members. The staff recommends the Executive Committee approve these applicants for BAC membership.

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood / Homeowner Organization	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Anderson	Taylor				2										1	
Auch	Matthew	Atkins	2											1		
Babb	Corey	Wood Environment and Infrastructur	1									2				
Baughman	Harry		1											2		
Blaydes	Timothy	GAWP												1	2	
Bolton	Angie	Keep Smyrna Beautiful	1						2							
Braswell	William	West Georgia Board of Realtors	1		2											
Bruno, MD	Christine Janes		2									1				
Buckley	Robert	Federal Transit Administration				2										1
Carter	Gary	Mueller Water Products	1											2		
Clarke	John	USGS Retired	1												2	
Cobb Jr	Billy	Columbus Water Works	1													
Crisp	Teresa		1											2		
Criste	Robert			2										1		
Days	Paula E.	AECOM	2											1		
de Liniere	Roland	Benjamin F. Edwards	2												1	
Diaz	Michael		1	2												
Digsby	Dylan	Coweta County Water Department	1												2	
Doulgerakis	John		1											2		
Dunagin	Matt		1											2		
Earn Jr	Ernest		1											2		
Esoda	Mark					1				2						
Evans	Jonathan	van Essen Instruments	2											1		

Chattahoochee BAC - Page 4

Watson	Brian	City of Roswell	1											2		
Watson III	Clarence B (Butch)	CROY Engineering, LLC	1				2									
White	Jack		1						2							
White	Kevin	Columbus Water Works	1													
Whiting Pierce	Elizabeth		2												1	
Woodworth	Mary Kay	Georgia Urban Ag Council					1			2						
Wylie	Nancy	League of Women Voters of Georgia	1													
Total Primary			45	1	1	1	6	1	1	2	0	4	1	19	17	0
Total Secondary			30	4	3	9	2	2	2	3	1	2	2	23	10	0

<p>3 New Applicants</p> <p>3 Renewals</p> <p>97 Existing Members</p>

Coosa/Etowah BAC - Page 2

Jones	Curtis	Norco Construction	1										2			
Kagy	Ken	City of Milton	1						2							
Kaiser	Kevin	Independent Consultant		2									1			
Krebsbach	Sarah	Bartow County Water Department	1										2			
Kubala	David	Cherokee County W&SA	1										2			
Mansfield	Cathy		2											1		
McClure	Donald	Bartow County Resident	2											1		
Meek	Vanessa					1								2		
Meyer	Al		2											1		
Mobley	Belinda		2											1		
Moore	Seth	Kennesaw State University	1									2				
Morris	Amanda					2		1								
Morrison	Robert		1													
Rekuc Jr	Walter	Fulton County District of the Georgia Soil and Water Conservation Commission	2										1			
Shannon	Tom	Hydropoint Data System	1						2							
Sleeth	Bettie	Home Builders Assn of Georgia	1	2												
Smith	Brandon		2											1		
Swift	Camm	Emeritus, Natural History Museum of Los Angeles County	1													
Welchel	Harold												1	2		
Whisner	Amber	City of Dallas	1				2									
Wilder Jr	Thomas	ACBR GAC		1			2									
Windham	David		2											1		
Won	Grey	City of Kennesaw	1													
Wood	Laine Kirby	Upper Etowah River Alliance	1			2										
Total Primary			20	1	0	1	2	2	0	0	0	0	0	11	9	0
Total Secondary			13	3	2	5	2	0	0	3	0	0	1	5	7	0

2 New Applicants
0 Renewal

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood / Homeowner Organization	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Baker	J. Dennis		2											1		
Beatenbough	Dane	Coweta County Stormwater	1			2										
Benz	Laura	Benz Law Group, LLC.	1												2	
Bethune	Todd	Fayette County	1													
Boullion	Devon	Town of Tyrone	1		2											
Caldwell	John	Fayette County Water System	2											1		
Grande	Stephanie		1									1				
Greuel	Roger	Fayette Farm Bureau					2			1						
Harris	Dorothy	D. Clark Harris, Inc.	1				2									
Holland	Clinton	Peachtree City Council Member	2											1		
Keller	Bryan	Fayette County Environmental Management Department	1				2									
Martin	Benjamin	Fayette County Water System	2											1		
Martin	Brice	City of Griffin	2				1									
Martin	John	City of East Point									2			1		
Morris	Tami	AVPRIDE	1			2										
Nealy	Shayla		2											1		
Parmer	Beth		1												2	
Phenicie	Dale	Fayette County Chamber of Commerce	2	1												
Poff	Jim	GAWP	2											1		
Reynolds	Chris	Southside Farms				2				1						

Flint BAC - Page 2

Riner	Lanie	Georgia Green Industry Association	2							1						
Sims	Cornell												1			
Smith	Matt	Clayton County Water Authority					1								2	
Stanley	Chris	Fayette County Environmental Management	1		2											
Tarver	Cornelius		2							1						
Teague	John		1													
Thigpen	Tracy	Coweta Water and Sewerage Authority	1			2										
Thoms	Tim			2						1						
Waltz	Clint		2							1						
Total Primary			12	1	0	0	2	0	0	5	0	1	0	8	0	0
Total Secondary			10	1	2	4	3	0	0	0	1	0	0	0	3	0
												1 New Applicants 1 Renewals 28 Existing Members				

Lanier BAC - Page 2

Rooks	Wilton	Personal				2		1									
Vivelo	Thomas	Lake Lanier Association	2						1								
Whitmire	John		2												1		
Whitley	David		1			2											
Total Primary			14	1	1	1	0	1	1	1	0	1	0	2	4	0	
Total Secondary			5	0	1	3	2	5	1	0	0	0	2	2	2	0	
												0 New Applicant					
												0 Renewal					

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood / Homeowner Organization	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Adesanya	Babafemi	Intellectual Concepts, LLC	1													
Alla	Arta		1													
Anderson	Yul	African American Future Society	1											2		
Asher	Kent	Rockdale County	1		2											
Bassett	Jay V.	Board Member: Gwinnett Clean and Beaut	1						2							
Blackard	Deirdre	KCI Technologies	2											1		
Brown	Tara	Henry County Water Authority	2											1		
Buckhalt Jr	William	Gwinnett County Citizen at Large			2										1	
Capelouto	Aaron	ARCADIS					2							1		
Consiglio	Vikki	GUCA			2		1									
Cosby	Todd	Rockdale County Stormwater Utility	1		2											
Cowdrick	Bob	St. John Neumann	2					1								
Eastland	Mark			1											2	
Ford	Joyce		1												2	
Freedman	Eric M.	Blue Cypress Consulting	2											1		
Gazaway	Mary		1							2						
Gragson	Patrick		1			2										
Harris Jr	Robert		2											1		
Harrison	Tom		1													
Hatcher	Willis	Rockdale Water and Sewer Authority	2											1		
Hawks	Laurie		1											2		
Hefner	Benjamin	Atkins Global	2											1		

Ocmulgee BAC - Page 2

Hopper	Brett		1											2		
Jackson	Steven	Rockdale County Board					2							1		
Janrhett	Pier		1		2											
Jenkins	Brian		1							2						
Johnson	Kenny	Soil & Water Conservation District	2											1		
Jones	Angel	DeKalb County - Roads and Drainage	1													
Kelecheck	George	Rockdale Soil and Water Conservation District; Haynes Watershed Foundation	1							2						
Kennen	Diana		2										1			
Leo	Steve		2											1		
Lunka	Alex				1									2		
Lyons-Gary	Faye	Atkins	1				2									
Magee	Caroline		2	1												
Manganiello	Chris	Chattahoochee Riverkeeper	1													
Merriam	Dee		2													1
Middlebrooks	Kevin	Gwinnett County	2											1		
Mitchell	Terry	Big Haynes Foundation	1													
Moll	Jean Rochell	Storm System Services, LLC	2	1												
Moncrief	Eric	NBLC USA/Green Guy Media,LLC	2									1				
Mueller	Jeffrey	City of Norcross				1										2
Oke	Elizabeth	PivotPath LLC				2		1								
Osbey	Kevin	Clayton County Water Authority												1		2
Palacios	Ricardo	Georgia Power Company										1				2
Patterson	George	Henry County				2					1					
Patton	Edward	Georgia Association of Realtors		2	1											
Pennywell	Dan	Bryant Realty						1		2						
Pope	Lee		2											1		
Rhinehart	Ted	Perimeter CIDs		2				1								
Robertson	Lance	National Black & Latino Council USA	1									2				
Sanders	Lindsey	Henry County Water Authority	2											1		
Scharer	Cara	City of Decatur	1					2								
Seal	Barbara		2											1		
Stickell	Joe		2											1		
Smith	Caroline	Georgia Association of Water Professiona	1					2								
Thomas	Carl							2						1		
Trimaldi	Tony							1								2
Ware	Steve	Centennial Olympic Park	1				2					1				
Wiggins	Anthony							1						2		
Williams	Steve	Pluvial Solutions	1											2		
Wilson	Mark	Georgia River Network	1					2								

Total Primary	20	3	3	1	5	1	0	2	1	1	1	16	2	0
Total Secondary	18	2	6	3	5	1	2	2	1	0	0	5	6	0
											1 New Applicants			
											1 Renewals			
											60 Existing Members			

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood / Homeowner Organization	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Armentrout	Ethan				2									1		
Brunelle	David		2					1								
Fabiny	Thomas		1											2		
Hemmer	Jane		1													
Kilgore	Harold		1											2		
Lee	Hae		1											2		
Ogles	William			2											1	
O'Keefe	Caitlan	Gwinnett County DWR	2											1		
Pettitt	Mark	Hall County Board of Education Member		2											1	
Radcliffe	David	University of Georgia	1									2				
Rucker	Jonathan	Engineered Systems & Services, LLC		2										1		
Stachura	Jill	Brown and Caldwell	1			2										
Thorndyke	Lynn		2		1											
Vinson	Matt	Sustainable Water	2											1		
Wilson	Jack	Robert Jackson Wilson, PC		2										2		
Total Primary			6	0	1	0	0	0	0	0	0	0	0	3	2	0
Total Secondary			3	8	0	1	0	0	0	0	0	0	0	1	0	0
0 New Applicants 5 Renewals 15 Existing Members																