



## **EXECUTIVE COMMITTEE**

### **Minutes**

### **May 23, 2018**

The Executive Committee of the Metropolitan North Georgia Water Planning District Governing Board met on Wednesday, May 23, 2018 at 9:30 a.m. in the I. Emerson Bryan Conference Room at the Atlanta Regional Commission in Atlanta, Georgia.

#### **Members Present**

Hon. Charlotte Nash, Chairman  
Ms. Katie Kirkpatrick, Vice Chair  
Mr. Birdel Jackson, Secretary/Treasurer  
City of Atlanta Designee: Ms. Kishia Powell  
Cherokee County Designee: Mr. David Kubala  
Clayton County Designee: Mr. Bernard Franks

Cobb County Designee: Ms. Kathy Nguyen  
DeKalb County Designee: Mr. Ted Rhinehart  
Fulton County Designee: Ms. Nick Ammons  
Henry County Designee: Ms. Tony Carnell

#### **Members Not Present**

None

Chairman Charlotte Nash called the meeting to order.

#### **Approve Meeting Minutes**

Chairman Nash called for a motion to approve the February 28, 2018 meeting minutes. A motion to approve the meeting minutes was made by Mr. Boyd Austin, seconded by Mr. Birdel Jackson and passed unanimously.

#### **2018 Budget Revision and 2019 Budget and Work Program**

Mr. Birdel Jackson gave a brief overview of the 2018 budget revision. The Finance Committee met and approved the 2018 budget update on May 2, 2018. The 2018 budget revision reflects changes in the beginning fund balance, a change in the Contracts line item and includes new funding and expenses related to a new contract between the Georgia Environmental Protection Division (EPD), the Georgia Environmental Finance Authority (GEFA) and the District for the District to perform an update to the Source Water Assessment Plans (SWAPs) for the region. Funding from the State will match the District's expenses, therefore no net change in the Projected Ending Fund Balance due to the execution of the SWAP contract is anticipated.

Mr. Jackson gave a brief overview of the 2019 budget and work program. For 2019, the budget will fund the work program to continue the District's multi-year implementation tasks including the development of the SWAP report and completion of the Septic System Impact to Surface Water Quality Study. Mr. Jackson noted that the 2019 budget is proposed with a dues rate of \$0.25 per capita, an increase of \$0.05 from 2018, to build up the District fund balance in preparation for future planning efforts related to the 2022 District Plan Update. The Finance Committee met on May

2, 2018 to discuss the 2018 Budget Revision and the proposed budget and work program for 2019 and the Finance Committee recommended they be adopted.

Mr. David Kubala requested that the 2019 Work Program include references to the 2022 Plan Update work that will begin with the BACs and TCCs as well as the development of the draft request for proposals for future consulting services related to the plan update.

Mr. Nick Ammons requested that the \$220,000 line item for the 2022 Plan Update be pulled down into a designated fund line item.

Mr. Danny Johnson noted that the 2017 Plan Update cost about \$1,100,000. Ms. Katherine Zitsch stated that staff does not anticipate that the same level of effort will be needed for 2022.

Vice Chair Kirkpatrick made a motion to approve the 2018 Budget Revision and 2019 Budget and Work Program with the \$220,000 in additional funds designated for the 2022 Plan Update. A motion by the Executive Committee does not require a second. The 2018 Budget Revision and 2019 Budget and Work Program passed.

#### **BAC Membership Drive and New Member Approval**

Chairman Nash began discussion on the Basin Advisory Council (BAC) Membership Drive. Mr. Johnson noted that every two years, BAC members are required to reapply for membership. Additionally, during the Membership Drive, staff are required to seek new interest throughout the 15-county area. From March through April of 2018, District staff sent emails to different interest groups in the metro area, current Basin Advisory Council and Technical Coordinating Committee members and other regional commissions asking that current members reapply and seeking new interest. A total of 16 individuals applied. Ten of the applicants are new to the process. Mr. Kubala made a motion to approve 16 new BAC members. The motion was seconded by Ms. Kishia Powell and passed unanimously.

#### **2017 Comprehensive Annual Financial Report and Audit (CAFR)**

Mr. Danny Johnson presented the 2017 CAFR. Hard copies were provided upon request and a digital version will be provided to the board members.