Metropolitan North Georgia Water Planning District
International Tower | 229 Peachtree St., NE | Suite 100 | Atlanta, GA 30303

EXECUTIVE COMMITTEE AGENDA

December 11, 2024 – 9:00 a.m.
In Person: Harry West Conference Rooms
International Tower Suite 100, 229 Peachtree Street, NE Atlanta, Georgia
Virtual Option: Click here to join the meeting
Or call in (audio only)
+1 470-419-6063,,26258317#

I. Welcome

II. Approve Meeting Minutes *(Action Item)*

III. 2025 Finance Committee Membership *(Action Item)*

IV. 2024 Year End Budget Revision *(Action Item)*

V. 2025 Budget Revision *(Action Item)*

VI. BAC New Member Approval *(Action Item)*

VII. June Meeting Date Change

VIII. Adjourn

Metropolitan North Georgia Water Planning District

EXECUTIVE COMMITTEE

Minutes

June 6, 2024

The Executive Committee of the Metropolitan North Georgia Water Planning District Governing Board met on Thursday, June 6, 2024, at 9:34 a.m. at the Clayton County Water Authority Shamrock Community Use Building in Jonesboro, Georgia.

Members Present

Mr. Glenn Page, Chairman
Hon. Nicole Love Hendrickson, Vice Chair
City of Atlanta Designee: Mr. Al Wiggins
Clayton County Designee: Mr. Bernard Franks
Cobb County Designee: Ms. Judy Jones
DeKalb County Designee: Mr. David Hayes
Forsyth County Designee: Mr. Scott Adams
Hall County Designee: Mr. Bill Nash
Henry County Designee: Mr. Tony Carnell

Members Not Present

Dr. Mark Berry, Secretary/Treasurer
Hon. Harry Johnston
Hon. Rob Pitts

Chairman Glenn Page called the meeting to order.

Public Comment Period

No public comments were provided.

Approve Meeting Minutes

Chairman Page presented the December 13, 2023, meeting minutes for approval. No revisions were offered. Mr. Tony Carnell made a motion to approve the meeting minutes. The motion was seconded by Mr. Bernard Franks and passed without opposition.

BAC Membership Drive and New Member Approval

Ms. Sarah Skinner presented the list of 16 applicants for Basin Advisory Council (BAC) Membership for consideration. Mr. Tony Carnell made a motion to approve the new BAC members. The motion was seconded by Hon. Nicole Love Hendrickson and passed without opposition.

2023 Comprehensive Annual Finance Report

Mr. Danny Johnson provided an overview of the 2023 Comprehensive Annual Report and Audit.

2024 Budget Revision

Mr. Johnson and Ms. Skinner provided an overview of the 2024 Budget Revision for consideration. Hon. Nicole Love Hendrickson made a motion to approve the 2024 Budget Revision. The motion was seconded by Ms. Judy Jones and passed without opposition.

2025 Budget Revision and Work Program

Mr. Johnson and Ms. Skinner provided an overview of the 2025 Budget Revision and Work Program for consideration. During the conversation, Ms. Katherine Atteberry presented an explanation of the next phase of the partnership with Council for Quality Growth and Mr. Johnson shared an update regarding the MOA with ARC. Hon. Nicole Love Hendrickson made a motion to approve the 2025 Budget Revision and Work Program. The motion was seconded by Mr. Bernard Franks and passed without opposition.

Creation of High Interest-Bearing Account

Chairman Page and Mr. Johnson provided background on the Finance Committee's recommendation to the Executive Committee regarding the creation of a high interest-bearing account. Mr. Tony Carnell made a motion to approve the creation of a high interest-bearing account. The motion was seconded by Ms. Judy Jones and passed without opposition.

Adjourn

There being no further business, the meeting water adjourned.

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MEMORANDUM

Date: **December 11, 2024**

To: **Executive Committee**

From: **Chairman Glenn Page**

RE: **Recommended Finance Committee Members for 2025**

I recommend the following Governing Board members to serve on the Finance Committee for 2025:

Board Chair – Glenn Page
Vice Chair – Hon. Nicole Love Hendrickson
Treasurer/Secretary – Dr. Mark Berry (Committee Chair)
Cherokee County – Chairman Harry Johnston
Cobb County – Chairwoman Hon. Lisa Cupid
DeKalb County – CEO Hon. Lorraine Cochran-Johnson
Douglas County – Chairwoman Ramona Jackson Jones
Henry County – Chairwoman Hon. Carlotta Harrell
Gerald Pouncey – Citizen Member

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MEMORANDUM

Date: **December 11, 2024**

To: **Executive Committee**

From: **Dr. Mark Berry, Finance Committee Chair**

RE: **Proposed 2024 Year End and 2025 Budget Revisions**

The District operates on a fiscal calendar year.

The 2024 Year End Budget Revision incorporates adjustments for interest income, miscellaneous income and projected expenditures for the remainder of the year.

The 2025 Budget Revision reflects the revised estimated Beginning Fund Balance, along with adjustments for new grant revenue, revised fringe/overhead rates, and contract expenses.

2024 Budget Revision – The District proposes a revision to the 2024 budget to incorporate adjustments for projected revenues and expenditures for the remainder of the year.

Revenues – Miscellaneous Fees were reduced to reflect the anticipated number of submittals to the Post Construction Stormwater Technical Assistance Program through the end of the year.

Expenses – The Chairman's Allowance has been reduced based on anticipated expenditures for the remainder of the year. The Salaries/Fringe Benefits/Overhead line items have been reduced to reflect savings in fulltime staff hours due to staff turnover. The Contracts/Miscellaneous Operating/Public Awareness line items have been adjusted to reflect anticipated expenses by the end of the year.

Following these revisions, the projected 2024 Ending Fund Balance is expected to increase from $985,153 to $1,161,204.

2025 Budget Revision - In response to the 2024 Year End Budget Revision, we have also proposed the attached revision to the 2025 budget to update the estimated Beginning Fund Balance and reflect changes to the anticipated revenues and expenditures.

Beginning Fund Balance - The estimated Beginning Fund Balance has been modified to reflect the 2024 Projected Ending Fund Balance which increased from $985,153 to $1,161,204.

Revenues – The 2024 budget revision reflects a new State Funding line item to include a grant received from the Georgia Environmental Protection Division 319 non-point source grant program for a District-wide Stormwater Management Infrastructure Mapping Strategy project. The total grant will be $250,000 between 2025 and 2026. This line item reflects 80 percent of the total grant funding anticipated to be received in 2025.

Expenses – The 2025 budget revision reflects a decrease in the Atlanta Regional Commission's Fringe Benefits rate from 50% to 48% and a slight increase in the Overhead rate from 33.2% to 33.5% since the board approved the budget on June 6, 2024. The Contracts line item has been increased to reflect the anticipated expenditures from the Georgia EPD 319 grant within 2025.

Following these revisions, the projected 2025 Ending Fund Balance would increase from $816,282 to $1,008,626.

Note that in June 2011 the Board adopted the following financial policy: the District will establish and strive to maintain a minimum fund balance of $300,000 for operating contingencies.

The District's Finance Committee held a conference call meeting on November 21, 2024, at 11:00 a.m. to review the proposed budget revisions for 2024 and 2025 and recommended the revisions be moved to the Executive Committee for consideration.

2024 Budget
Metropolitan North Georgia Water Planning District

	2024 Adopted May 12, 2023	2024 Adopted June 6, 2024	2024 DRAFT Year End Revision December 11, 2024
Per Capita Dues Rate	$ 0.250	$ 0.250	$ 0.250
Revenues			
State Funding (Appropriations)	250,000	250,000	250,000
Local Dues (2020 Census at per capita rate)	1,398,593	1,398,593	1,398,593
Interest Income	250	45,000	60,000
Misc. Fees	17,000	17,000	11,000
Total Revenues	**1,665,843**	**1,710,593**	**1,719,593**
Expenses by Type			
Chairman's Allowance	3,000	3,000	1,000
District Planning Function			
Salaries	647,325	712,588	650,000
Fringe Benefits	336,609	356,294	325,000
Overhead	439,818	354,869	323,700
Contracts	115,000	115,000	80,000
Septic Study - Wet Weather	-	-	-
Miscellaneous Operating	65,000	65,000	75,000
Public Awareness / Education	100,000	110,000	95,000
Total Expenses	**1,706,752**	**1,716,751**	**1,549,700**
Projected increase/(-) reduction in Fund Balance	**(40,910)**	**(6,158)**	**169,893**
2027 Plan Update Reserve	**458,194**	**685,153**	**861,204**
Projected Reserve Fund Balance	**300,000**	**300,000**	**300,000**
Beginning Fund Balance	**799,104**	**991,311**	**991,311**
Projected Ending Fund Balance	**758,194**	**985,153**	**1,161,204**

NOTES

1. The District received $250,000 for District Administration for State FY2024.

2. The District will strive to maintain a minimum fund balance of $300,000 for operating

3. Contracts: Drought management technical assistance, governmental affairs and other contracts

4. Misc. Operating: This category includes operating supplies, publications, printing and photocopying, meeting expenses, postage, contractual photocopying, meeting expenses, postage, contractual, operating services such as audit, seminar trainers and other misc.

2025 Budget

December 11, 2024 Executive Committee

Metropolitan North Georgia Water Planning District

	2025 ADOPTED June 6, 2024	2025 DRAFT Revision December 11, 2024
Per Capita Dues Rate	**$ 0.250**	**$ 0.250**
Revenues		
State Funding (Appropriations)	250,000	250,000
State Funding (GAEPD 319 Grant)		200,000
Local Dues (2020 Census at per capita rate)	1,398,593	1,398,593
Interest Income	55,000	55,000
Misc. Fees	17,000	17,000
Total Revenues	**1,720,593**	**1,920,593**
Expenses by Type		
Chairman's Allowance	3,000	3,000
District Planning Function		
Salaries*	733,966	733,966
Fringe Benefits	366,983	352,304
Overhead	365,515	363,900
Contracts	235,000	435,000
Miscellaneous Operating	85,000	85,000
Public Awareness / Education	100,000	100,000
Total Expenses	**1,889,463**	**2,073,170**
Projected increase/(-) reduction in Fund Balance	**(168,871)**	**(152,577)**
2028 Plan Update Reserve	**516,282**	**708,626**
Projected Reserve Fund Balance	**300,000**	**300,000**
Beginning Fund Balance (Estimated)	**985,153**	**1,161,204**
Projected Ending Fund Balance	**816,282**	**1,008,626**

NOTES

1. The District received $250,000 for District Administration for State FY2025.

2. The District will strive to maintain a minimum fund balance of $300,000 for operating

3. Contracts: 2028 Plan Update, Stormwater Management Infrastructure Mapping Strategy project, Drought management technical assistance, governmental affairs and other contracts

4. Misc. Operating: This category includes operating supplies, publications, printing and photocopying, meeting expenses, postage, contractual photocopying, meeting expenses, postage, contractual, operating services such as audit,

* Includes 12,000 of match funds for the Stormwater Management Infrastructure Mapping Strategy project.

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MEMORANDUM

DATE: **December 11, 2024**

TO: **Executive Committee**

FROM: **Metro Water District Staff**

RE: **Basin Advisory Council New Membership**

According to the Basin Advisory Council Operating Procedures, BAC membership selection will occur once per year, though the District staff will accept applications for new members throughout the year.

Attached is a list including new applicants (highlighted in green), renewing memberships (highlighted in blue), and existing memberships (no highlights) for Executive Committee consideration. Membership Category/Interests are indicated as primary (1) and secondary (2). According to the Operating Procedures, the Executive Committee is required to review and approve new BAC members.

Eighteen (18) applications were received between the Executive Committee's June 2024 approval of BAC Members and December 1, 2024. Of these 18, all are new applicants. District staff recommends the Executive Committee approve these applicants for BAC membership.

Chattahoochee BAC - Page 1

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood / Homeowner Organization	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Anderson	Taylor				2										1	
Auch	Matthew	Atkins	2											1		
Blum	Abigail	Jane Goodall Institute Roots & Shoots														
Bowen	Kathleen		2												1	
Braswell	William	West Georgia Board of Realtors	1		2											
Buckley	Robert	Federal Transit Administration				2									1	
Criste	Robert			2										1		
de Liniere	Roland	Benjamin F. Edwards	2												1	
Diaz	Michael		1	2												
Evans	Jonathan	van Essen Instruments	2											1		
Fagge	Norman		2												1	
Foster	Steve		1									2				
Fulle	Douglas		1													
Gianella	Ernesto						1							2		
Hanson	Richard	Georgia Water Tanks												1	2	
Harper	Matt		2												1	
Hazell	Adam	Georgia Mountains Regional Commis	1	2												
Horton	David	Fulton County/Veolia Water					2							1		
Hostetler	David	Hazen and Sawyer							2					1		
Howe	Warren	WHEE, Inc.	1											2		
Jones	Rachel													2	1	
Kirkland	Olivia		1													

Chattahoochee BAC - Page 2

Krolikowski	John "Jack"		2											1	
Krishna	Harish	Sages Networks Inc	1												
Chris	Kumnick	Infiltrator Water Technologies	1										2		
Miller	Jennifer		1										2		
Moss	Benjamin	Garver					1						2		
Moss	Regina	Bartown County Water Department	2										1		
Ogles	William		1										2		
Orellana	Rolando	University of Georgia								1			2		
Reed	Angus		1										2		
Rekuc	Walter	Fulton County Soil and Water Conservation District	1										2		
Riegels II	Donald									2				1	
Rosenthal	Kristen	Fruitful Community Foundation													
Sheppard	Louis	City of Atlanta Dept. of Watershed Management	1									2			
Simms	Lisa West	Oldcastle Infrastructure	2										1		
Skinner	Sarah	Georgia Water Planning and Policy Center										2	1		
Smith	Leland		2										1		
Stanacev	Branco Steven					2								1	
Su	Tai Yi	Gwinnett County Department of Water Resources											1	2	
Takhar-Fenyoe	Kiran		1											2	
Taylor Jr	George										1			2	
Touchette	Barbara S.		1											2	
Tyner	Jodi		1										2		
VandenHeuvel	Kristan	The Water Tower (Gwinnett County Department of Water Resources)	2										1		
Valenzano	Carl	Greater Atlanta HBA					1						2		
Waldron	Abby		1						2						
Watson	Brian	City of Roswell	1										2		
		Total Primary	19	0	0	0	3	0	0	1	0	1	0	12	10	0
		Total Secondary	11	3	2	2	1	0	2	1	0	1	2	13	5	0

7 New Applicants
0 Renewals
41 Existing Members

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood / Homeowner Organization	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Anderson	Brooke	Etowah Water & Sewer Authority	1												2	
Begley	Tracy					1									2	
Coyle	Bruce	Paulding County	1		2											
Demonbreun-Chapman	Jesse	Coosa River Basin Initiative												1	2	
Endress	Robert	Wendel Companies				2	1									
Evans	Lisa	District 11/City of Adairsville	2											1		
Ferguson	Craig	Brown and Caldwell	1													
Franklin	Laura	Garver												1	2	
Gaskin	Joe	Arcadis	2											1		
Heymann	Jennifer	Waterplan	2											1		
Kaiser	Kevin	Independent Consultant		2										1		
Krebsbach	Sarah	Bartow County Water Department	1											2		
Lee	Matthew Russell				2										1	
McClure	Donald	Bartow County Resident	2												1	
Meek	Vanessa					1									2	
Meyer	Al		2												1	
Moore	Seth	Kennesaw State University	1										2			
Phillips	Devon	Legacy Turf Farms		2						1						
Plauche	Mary		1				2									
Roderick	Thomas	Flamelit Consulting, LLC	2	1												
Sagoo	Rajpal	Artha Investment Partners		1										2		
Shannon	Tom	Hydropoint Data System	1							2						
Shostak	Kelen	KADAS Inc.	1				2									

Swift	Camm	Emeritus, Natural History Museum of Los Angeles County	1													
Won	Grey	City of Kennesaw	1													
Wood	Laine Kirby	Upper Etowah River Alliance	1			2										
Woodie	Samuel				2										1	
		Total Primary	11	2	0	2	1	0	0	1	0	0	0	6	4	0
		Total Secondary	6	2	3	2	2	0	0	1	0	0	1	2	5	0

1 New Applicants
0 Renewal
26 Existing Members

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood / Homeowner Organization	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Benz	Laura	Benz Law Group, LLC.	1												2	
Bethune	Todd	Fayette County	1													
Boullion	Devon	Town of Tyrone	1		2											
Dial	Carey Robert	ISE	2											1		
Greuel	Roger	Fayette Farm Bureau					2			1						
Holland	Clinton	Peachtree City Council Member	2											1		
Martin	Benjamin	Fayette County Water System	2											1		
Nealy	Shayla		2											1		
Parmer	Beth		1												2	
Poff	Jim	GAWP	2											1		
Riner	Lanie	Georgia Green Industry Association	2							1						
Stanley	Chris	Fayette County Environmental Management	1		2											
		Total Primary	5	0	0	0	0	0	0	2	0	0	0	5	0	0
		Total Secondary	6	0	2	0	1	0	0	0	0	0	0	0	2	0

0 New Applicants
0 Renewals
12 Existing Members

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood/Homeowner Organizatio	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Check	Richard		2			1										
Horne	Robert	CCC Inc.	1		2											
Impellitteri	Christopher	The Water Tower	2											1		
Powell	Julian		1					2								
Risser	Becca	Chattahoochee Riverkeeper	1													
Whitmire	John		2												1	
Whitley	David		1			2										
		Total Primary	3	0	0	0	0	0	0	0	0	0	0	1	1	0
		Total Secondary	2	0	1	0	0	1	0	0	0	0	0	0	0	0

0 New Applicant
0 Renewal
7 Existing Members

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood / Homeowner Organization	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Adesanya	Babafemi	Intellectual Concepts, LLC	1													
Anderson	Yul	African American Future Society	1											2		
Bannister	Walter	Citizens of Rockdale														
Bennett	Evan		1											2		
Blackard	Deirdre	KCI Technologies	2											1		
Brocks	Dennis	NRCS														
Capelouto	Aaron	ARCADIS					2							1		
Freedman	Eric M.	Blue Cypress Consulting	2											1		
Gazaway	Mary		1							2						
Gotier II	Robert F.	Clearview Technologies and Life Safety														
Harrison	Tom		1													
Hefner	Benjamin	Atkins Global	2											1		
Horlacher	Rachel	NRCS														
Jensen	Richard Hale	City of Conyers														
Kelecheck	George	Rockdale Soil and Water Conservation District; Haynes Watershed Foundation	1						2							
Leo	Steve		2											1		
Lyons-Gary	Faye	Atkins	1				2									
Magee	Caroline		2	1												
Manganiello	Chris	Chattahoochee Riverkeeper	1													
Middlebrooks	Kevin	Gwinnett County	2											1		

Oke	Elizabeth	PivotPath LLC			2		1									
Palacios	Ricardo	Georgia Power Company										1			2	
Parker	Lara	20 East Development LLC														
Patterson	George	Henry County SWCD														
Patton	Edward	Georgia Association of Realtors		2	1											
Rhinehart	Ted	Perimeter CIDs		2			1									
Roesel	Cindy		1													
Sanders	Lindsey	Henry County Water Authority	2											1		
Staples	Charles	Lee Staples Realty Inc														
Smith	Caroline	Georgia Association of Water Professional	1				2									
Sudduth	Elizabeth		2										1			
Ware	Steve	Centennial Olympic Park	1			2				1						
Williams	Steve	Pluvial Solutions	1											2		
Wilson	Mark	Georgia River Network	1			2										
		Total Primary	10	1	1	0	2	0	0	1	0	1	1	6	0	0
		Total Secondary	7	2	1	2	3	0	1	1	0	0	0	1	1	0

9 New Applicants
0 Renewals
25 Existing Members

Last Name	First Name	Organization	Environmental Interests	Business Interests	Development Community	Recreation Interests	Professional Organization	Neighborhood / Homeowner Organization	Civic Groups	Urban Agriculture	Media Representatives	Power / Natural Gas	Academic Community	Water Resource Industry	Citizen	Other
Armentrout	Ethan				2									1		
Lamme	Ellis R.	Gwinnett SWCD														
Lee	Hae		1											2		
O'Keefe	Caitlan	Gwinnett County DWR	2											1		
Stachura	Jill	Brown and Caldwell	1			2										
Vivelo	Thomas		2							1						
Wilson	Jack	Robert Jackson Wilson, PC		2										2		
		Total Primary	2	0	0	0	0	0	0	1	0	0	0	1	0	0
		Total Secondary	2	2	0	1	0	0	0	0	0	0	0	1	0	0

1 New Applicants
0 Renewals
6 Existing Members